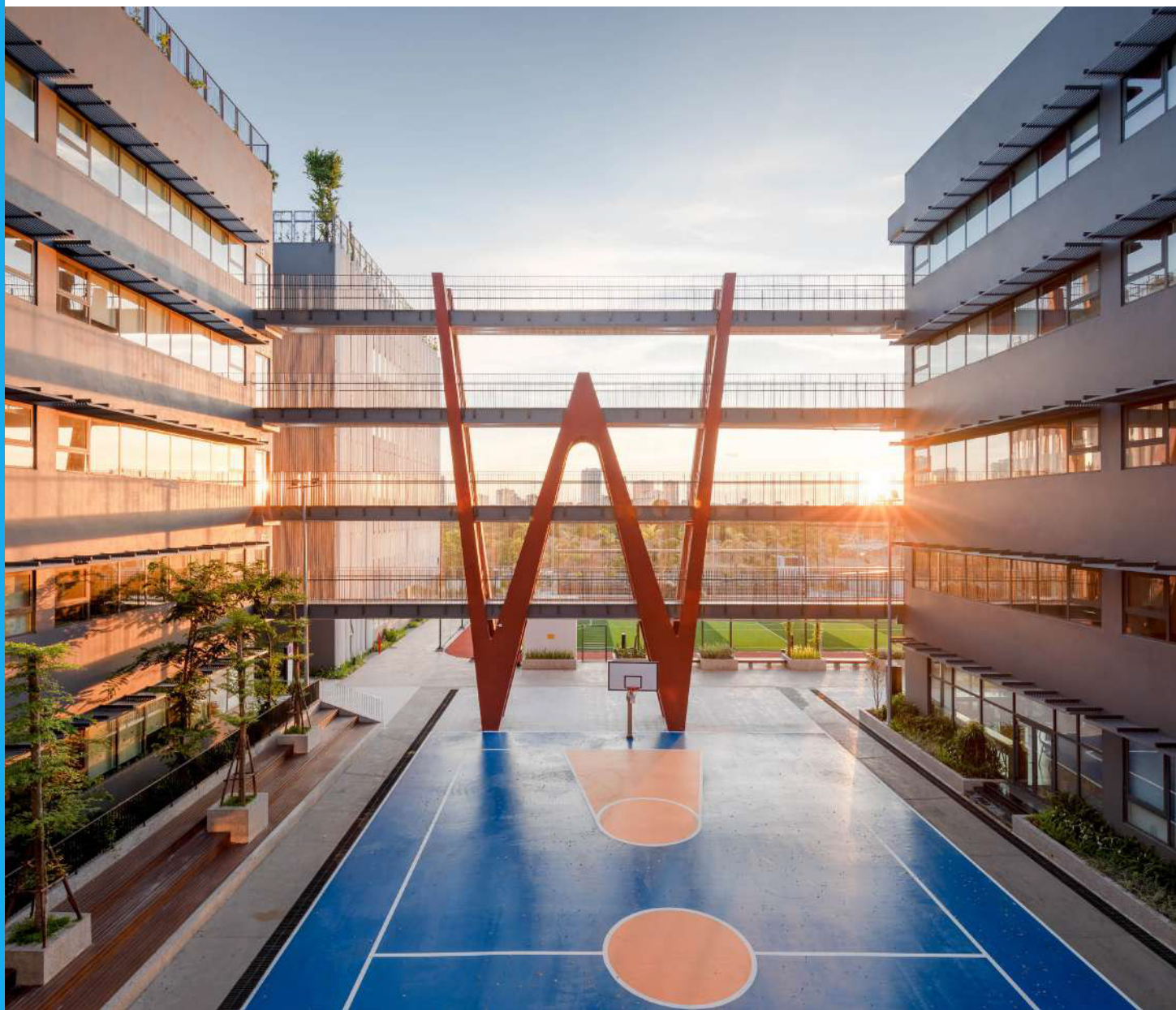
PARENT HANDBOOK

SCHOOL YEAR 2026-2027



THE DEWEY SCHOOLS - TAY HO TAY

Dear parents and students,

We all recognize the profound influence that schools have on the growth of individuals and the progress of society. To thrive in an ever-changing world, schools must be more than places where students acquire knowledge. They must embrace a broader vision: creating an environment where students can live, learn, and grow for the new era. As John Dewey said, “Education is not preparation for life; education is life itself.”

The Dewey Schools is a multi-level school system named after the philosopher John Dewey, the pioneer of experiential education. At Dewey, students are at the center of everything we do. Learning is brought to life through experiential approaches such as inquiry-based learning, design thinking, project-based learning, and differentiated instruction. These approaches foster students' holistic development by nurturing knowledge, skills, social-emotional competencies, and character, ultimately enabling deeper and more meaningful learning.

Our educational philosophy is to facilitate students’ growth and development through self-directed learning and self-education, with the aim of nurturing individuals with self-learning capabilities, independence, responsibility, a rich inner life, and a love of lifelong learning.

Every Dewey student is a creative individual and an active participant in their own learning. Students play an active role in shaping their learning journey, which gradually unfolds over time with the support, guidance, and mentorship of teachers who truly understand each learner. Students can take ownership of their future and master world changes when we place learners at the center of education. Together, we can create a better world and inspire others through the work we do together.

We aspire to create a better world and make an increasingly meaningful impact as we fulfill our mission of becoming a school of discovery, creativity, and impact—a school that parents seek, students love, and staff are proud of.

This handbook provides essential information about the school’s policies, regulations, and expectations to help parents stay informed and collaborate effectively in supporting your children’s education.

Welcome to The Dewey Schools! Our entire team of leaders, teachers, and staff looks forward to accompanying you on this meaningful and inspiring journey.

Respectfully yours,
Principal Advisory Board of The Dewey Schools



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FOUNDATIONAL STATEMENTS

EDUCATIONAL PHILOSOPHY OF THE DEWEY SCHOOLS

Our Educational Philosophy is to provide students' growth and development with experiential learning and education that fosters self-directed learning, self-reliance, responsibility, and character.



VISION

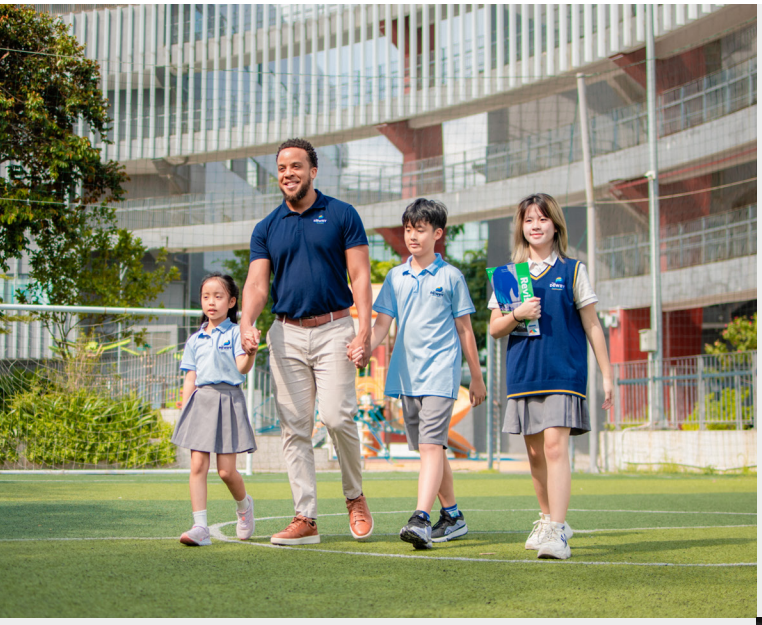
THE DEWEY SCHOOLS – The pioneering bilingual schools, delivering world-class education that parents look for, students love, and staff are proud of.

MISSION

Our purpose is to empower and enable generations with the necessary knowledge and skills to master world changes and be leaders that positively impact communities wherever they are.

FOUNDATIONAL STATEMENTS

1 High-quality Teaching & Learning Statement: At The Dewey Schools, we are committed to high-quality teaching and learning by implementing diverse methodologies rooted in the philosophy of experiential education, within a safe learning environment. Through experiences and focused reflection, students enhance their knowledge, develop their skills, and cultivate the capacity for lifelong learning and contributions to the community.



2 Global Citizenship and Intercultural Learning Statement: The Dewey Schools provides multicultural experiences and access to global issues. We aid students in developing communication and collaboration skills to become confident and empathetic leaders who think critically, interact respectfully, and act responsibly.

3 Digital Citizenship Statement: The Dewey Schools provides students with learning opportunities and experiences aimed at developing their digital citizenship competencies. Our goal is to support students in using technology safely and responsibly for learning, creativity, and collaboration.



Global Outcome Statements

Our students are global citizens with self-directed learning capacity, morality, knowledge, and overall well-being to master the world changes and be leaders who positively impact communities wherever they are.



1 Our students have the knowledge and competencies to qualify for enrollment and success in national and international colleges and universities.

2 Our students are global citizens who possess global understanding and intercultural learning competencies, skills to act for the good of the community; they use technology safely and responsibly for learning, creativity, and collaboration.

3 Our students develop holistically in physical, psychological, and social-emotional aspects; they value themselves, maintain balance, and actively cultivate happiness in their lives.

4 Our students are self-directed learners who understand themselves, proactively guide their learning journeys, set appropriate goals and plans, manage their learning effectively, and continuously monitor and adjust their approaches to solve problems creatively and grow continuously.



5 Graduates demonstrate Integrity, Passion, Generosity, and Lifelong learning in their lifestyle and behavior.



THE DEWEY SCHOOLS' CORE VALUES



INTEGRITY

Honor your word, be responsible for your actions.



PASSION

Enthusiastically develop your areas of interest, inspiring and motivating everyone around you.



GENEROSITY

Live with kindness and empathy while respecting diversity and positively contributing to family and society.



LIFELONG LEARNING

Demonstrate a love of learning and actively pursue knowledge that positively impacts your personal development and your community.

Partnerships and accreditations







MOUNT VERNON SCHOOL

Mount Vernon School (MVS) – A School of Inquiry, Innovation, and Impact – is a leading U.S. institution that applies the Design Thinking approach in education, serving students from Preschool through Grade 12 since 1972. MVS was recognized as one of the Top 10 Most Innovative Private Schools in the U.S. at the 2017 National Private School Conference. It is ranked among the top private schools in the state of Georgia and attracts students from over 60 regions around the world. MVS has been our partner school since December 2020.

CIS

The Council of International Schools (CIS) is the world's leading prestigious international education accreditation organization, working closely with more than 1,450 schools and universities located in 121 countries. The quality and rigor of CIS International Accreditation are recognized as a demonstration of the member schools' commitment to high-quality international education by ministries, departments of education, and universities around the world. The Dewey Schools is committed to working for the well-being of students, parents, and teachers through being a CIS member and aiming to be a CIS internationally accredited school.

MAP

The Measures of Academic Progress (MAP) test was developed by Northwest Evaluation Association (NWEA) to assess student's academic growth and proficiency in Reading, Math, Science, and Language Usage. Currently, MAP tests are used by over nine million students in the United States and more than 145 countries worldwide. Based on the results of the annual MAP tests, Dewey teachers can adjust their teaching methods, monitor individual student growth, and support students in achieving their academic goals more effectively and efficiently.

DOMESTIC & INTERNATIONAL UNIVERSITY PARTNERS

Comprehensive Partners



Swiss Education Group (SEG), Switzerland



China Campus Network (CCN)



British University Vietnam (BUV)



Sunway Education Group, Malaysia

Strategic Partners

- RMIT University Vietnam, Swinburne University - FPT, Greenwich Vietnam -FPT, VinUniversity (Vietnam)
- University of Tampa, The University of Arizona, University of Idaho, Webster University, Rowan University, Art Academy of Cincinnati, Ellacy Foundation (U.S.)
- St. Francis Xavier University (StFX), University Canada West, Niagara College, Fanshawe College, University of Victoria, University of Toronto, University of Regina, Capilano University, York University, Trent University, Brock University, University of Ottawa, Saskatchewan Polytechnic, Ontario Tech University, Vancouver Island University, The University of Akron, MacEwan University, The University of British Columbia (Canada)
- University of Auckland, University of Otago, University of Waikato, Victoria University of Wellington, Auckland University of Technology (AUT), Lincoln University, Massey University, University of Canterbury (New Zealand)
- Swiss Education Group, Hotel and Tourism Management Institute, Switzerland
- Sommet Education, IMI International Management Institute Switzerland (Switzerland)
- EU Business School (Switzerland / Spain / Germany)
- The Hague University of Applied Sciences (The Netherlands)
- Berlin Business School (Germany)
- ICN Business School, IÉSEG School of Management (France)
- Ritsumeikan University (Japan)
- James Cook University (Australia)
- The University of Hong Kong (Hong Kong)

Key contact information



Address:

THE DEWEY SCHOOLS TAY HO TAY

Lot H3-LC, Tay Ho Tay Urban Area, Xuan Dinh Ward, Hanoi

024.7302.2288

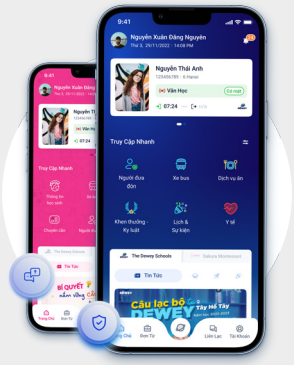
info.tht@thedeweyschools.edu.vn

How parents can contact the school:

- Edufit Parents App
- Phone: 024.7108.8998
  - Press 1: Parent support
  - Press 2: Operations
  - Press 3: Registrar
  - Press 4: Nurse services
  - Press 5: Admissions
  - Press 6: Tuition receipt
- In person: Parent Support office

How the school communicates with parents

Edufit Parents App



Phone: 024.7108.8998


DEWEY
BEYOND BLUEPRINT
NHIỆT LIỆT CHÀO MỪNG
WELCOME
THE DEWEY SCHOOLS




ReviseIB







School layout



A Kindergarten, Offices, Aqua-Tots Swim School, Theater, Function Rooms

B Middle School, Offices

C High school Classrooms, ES Function Rooms, Offices

D1 Elementary school Classrooms, MHS Function Rooms

D2 **D3** Elementary school

E Multi-purpose house, Library, Canteen, Gymnasium, Yoga Studio, Traditional room, Study abroad and Career Counseling



BUILDING A

- Aquatots swimming pool
- Kindergarten classes
- Principal Advisory Board offices
- HS & MHS function rooms
- Theater
- Training Center

BUILDING B

- HS & MHS school classes
- Garden (Rooftop)

BUILDING C

- Counselling Office
- Uniform & school supplies shop
- Nurse office
- Coffee shop
- HS & MHS classes

BUILDING D1

- Admissions Office
- Japanese program
- Kindergarten classes
- Elementary classrooms
- HS & MHS function rooms
- Sky garden

BUILDING D2

- Elementary classrooms
- Elementary function rooms

BUILDING D3

- Elementary classrooms
- Elementary function rooms

BUILDING E

- Library
- Parent support office
- Canteen
- Yoga studio
- University and Career Counseling Office
- GYM

School calendar & Bell schedule

SCHOOL CALENDAR:

The 2026–2027 school year at The Dewey Schools is divided into two semesters:

Semester I
August 17, 2026 – December 22, 2026
Christmas and winter break: December 23, 2026 – January 03, 2027.

Semester II
January 04, 2027 – May 28, 2027.

The summer program is planned for June and July. Specific dates will be announced annually at the end of the school year.

The official school calendar, including school days, examinations, events, and public holidays, is available on the school's website.

Notes:

- School days
- No school days
- Holidays
- Events
- Exams

July 2026

MON	TUE	WED	THU	FRI	SAT	SUN
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2026

MON	TUE	WED	THU	FRI	SAT	SUN
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2026

MON	TUE	WED	THU	FRI	SAT	SUN
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Quarter 1: Start from 17/08/2026

October 2026

MON	TUE	WED	THU	FRI	SAT	SUN
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2026

MON	TUE	WED	THU	FRI	SAT	SUN
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

December 2026

MON	TUE	WED	THU	FRI	SAT	SUN
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Quarter 2: Start from 26/10/2026

January 2027

MON	TUE	WED	THU	FRI	SAT	SUN
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2027

MON	TUE	WED	THU	FRI	SAT	SUN
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2027

MON	TUE	WED	THU	FRI	SAT	SUN
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Quarter 3: Start from 04/01/2027

Quarter 4: Start from 22/03/2027

April 2027

MON	TUE	WED	THU	FRI	SAT	SUN
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2027

MON	TUE	WED	THU	FRI	SAT	SUN
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2027

MON	TUE	WED	THU	FRI	SAT	SUN
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Timetable

CLASS HOURS:

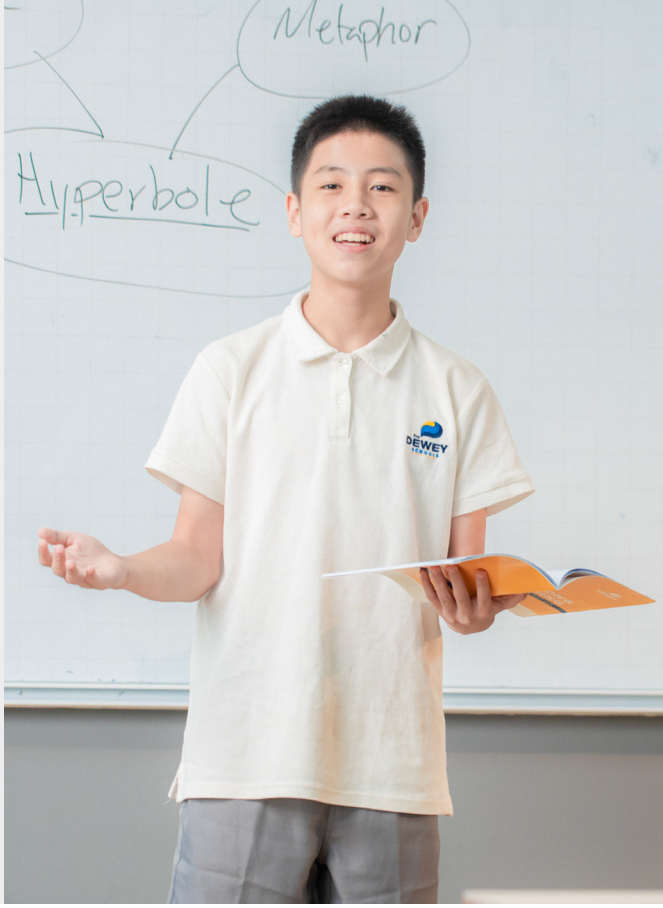
- Early-Years: 7:45 - 16:05
- Grades 1-5: 7:45 - 16:05
- Grades 6-12: 7:50 - 16:05

AFTER-CLASS ACTIVITIES:

- Early-Years: 16:15 - 17:15
- Grades 1-5: 16:15 - 17:15
- Grades 6-12: 16:15 - 17:15

LIBRARY HOURS:

- 7:00 - 18:00



BELL SCHEDULE REFERENCE:

EARLY YEARS

Start	End	Activities
7:00	7:40	Breakfast
7:45	8:00	Morning meeting
8:05	9:20	Study
9:20	9:32	Morning Recess
9:35	10:50	Study
10:50	11:35	Lunch
11:40	13:05	Nap
13:10	13:45	Personal activities
13:50	14:25	Study
14:25	14:40	Afternoon Recess
14:40	14:55	Snack
15:00	15:35	Study
15:40	15:55	Wrap Up 1
15:55	16:05	Wrap Up 2
16:15	17:15	ASA

GRADES 1-5

Start	End	Activities
7:00	7:40	Breakfast
7:45	8:00	Morning meeting
8:05	9:20	Study
9:20	9:32	Morning Recess
9:35	10:50	Study
10:50	11:20	Lunch
11:25	12:25	Nap
12:30	14:25	Study
14:25	14:40	Afternoon Recess
14:40	14:55	Snack
15:00	15:35	Study
15:40	15:55	Wrap Up 1
15:55	16:05	Wrap Up 2
16:15	17:15	ASA

GRADES 6-12

Start	End	Activities
7:00	7:45	Breakfast
7:50	8:05	Morning meeting
8:10	9:35	Study
9:35	9:55	Morning break
10:00	11:25	Study
11:30	11:55	Lunch
11:55	12:30	GTD
12:35	14:00	Study
14:00	14:15	Snack
14:20	15:45	Study
15:50	15:55	Wrap Up 1
15:55	16:05	Wrap Up 2
16:15	17:15	ASA



Academic programs

We are living in an era of fundamental changes in educational thinking: from a centuries-old notion that knowledge is the centerpiece to a fresh realization that who we are and what impact we can make matters more than what we know. Education is not preparation for life; education is life itself. Therefore:

- How can the school better reflect the real world?
- How can we empower all learners to become inquirers and knowledge explorers?
- How can we inspire each other, and in a broad sense, inspire the surroundings through collaborative actions?

These three interwoven core questions are the driving force of The Dewey Schools' curriculum towards profound, valuable learning experiences and intrinsic motivation of students. The academic programs underscore English-Vietnamese bilingualism while equipping students with 21st-century thinking, knowledge, and skills, thus enabling their successful enrollment in domestic and international universities.

CONTENT	IB (MYP & DP)	JOURNEY INTERNATIONAL PROGRAM	ADVENTURE INTERNATIONAL PROGRAM	DISCOVER INTEGRATED PROGRAM
Academic pathway	**Grades 6–12**	**Grades 1–12**	**Grades 6–12**	**Grades 1–12**
Learning outcomes	Prestigious universities worldwide	Top international universities in Vietnam and abroad	International universities in Vietnam and abroad	Top universities in Vietnam and abroad
Graduation Qualifications	International Baccalaureate (IB) Diploma upon completion of the IB DP Program	U.S. High School Diploma	Vietnamese National High School Diploma + U.S. High School Diploma	Vietnamese National High School Diploma
International standardized qualifications		IELTS 7.5+; SAT 1400+; AP Credits	IELTS 7.5+; SAT 1400+; AP Credits	IELTS 6.5+ to 7.5+; SAT 1350+
English-medium instruction *(Depending on grade level)*	**80%**	**70% - 95%**	**60% - 95%**	**40% - 45%**
English-medium periods per week	32	28 - 38	25 - 38	16 - 18
Transfer study option at Mount Vernon School		Grades 11–12	Grade 12	







Clubs, extracurricular activities



and club registration regulations





Clubs

School clubs are developed by the Educational Research & Pedagogy Council (ERPC) together with subject teams, or in collaboration with reputable external partners, to create a flexible, dynamic, and well-rounded learning environment for students. These clubs not only complement the curricular subjects, deepening students' understanding of academic knowledge, but also provide opportunities for them to explore personal interests, build essential skills, and grow holistically.

Clubs take place after regular school hours, allowing students to fully immerse themselves in diverse experiences, confidently discover their strengths, and pursue their passions. Through these activities, they broaden their understanding of various fields and develop key 21st-century competencies. One of the most exciting aspects is the cross-club connections, where students are not limited to a single club but can collaborate, learn from one another, and create positive impacts on the wider community. The school offers clubs in the following areas:

- Academics
- Sports
- Arts
- Life Skills

Parents will be informed when club registration begins. To register, open the Edufit Parents App, select 360°, then Services >> Clubs, and tap "Not Yet Registered" to view club details and complete the sign-up process.

Community connection

The school provides opportunities for students to develop empathy, a spirit of service to society, and global citizenship through projects that address real-world issues in local and global communities.

Students are encouraged to proactively identify issues, understand community needs, consult relevant stakeholders, propose and implement solutions, and evaluate their impact while reflecting on each activity. Through this process, they develop competencies in research, collaboration, problem-solving, and leadership, while creating positive and sustainable value for the community.

DEWEY TAY HO TAY COMMUNITY FUND

Dewey Tay Ho Tay Community Fund (hereinafter referred to as the "Fund")

- The Fund is a non-profit fund established through voluntary contributions from parents, students, the school, member companies of Edufit Education Group, partners, and donors.

- The Fund supports students facing financial hardship and provides resources for community initiatives proposed and implemented by students. Through these efforts, the Fund:

- Fosters compassion and a sense of responsibility;
- Promotes student agency, creativity, and leadership;
- Enables students to apply their knowledge to solve real-world problems;
- Supports the development of sustainable community projects with lasting value;
- Nurtures citizens who create a positive impact in their communities wherever they are.



The Fund receives financial support from:

a. Charitable fundraising activities, including subject projects, school-wide events, ticket sales for school concerts, student learning products, and auctions of items donated by students, parents, and the school;

b. Contributions from the budgets of member companies of Edufit Education Group and partner organizations;

c. Donations from other domestic and international organizations and individuals;

d. Interest earned on the Fund's savings deposits and other lawful sources of income.

e. The Fund is administered in a transparent and accountable manner, with appropriate oversight to ensure its safe use and respect for the dignity of beneficiaries. The Fund's use is evaluated based on both students' learning outcomes and its tangible impact on the community.

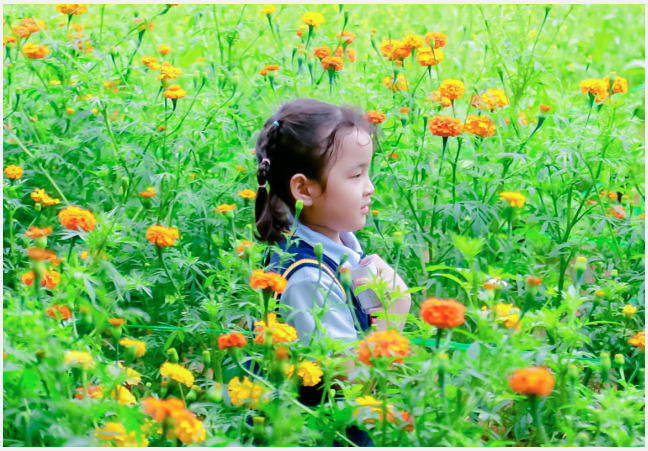
OFF-CAMPUS LEARNING TRIPS

The school organizes a wide range of off-campus learning trips, including field trips, company visits, university visits, community activities, and other appropriate real-world learning experiences.

Each activity is designed to support students' learning objectives and overall development. Through observation, exploration, interaction, hands-on experiences, and reflection in natural, cultural, historical, scientific, artistic, business, and community settings, students have opportunities to connect classroom learning with real-world contexts and broaden their understanding of the world, as well as their future educational and career pathways.

Through these experiences, students develop curiosity, initiative, critical thinking, collaboration, social responsibility, and the ability to apply their knowledge to solve real-world problems. The school also ensures that all activities are carefully planned, supported by appropriate risk assessments, adequately supervised, and organized in a manner that is appropriate to students' age, learning needs, safety, and well-being.











Student support

Counseling, university & career counseling, academic advising, SENCo

SCHOOL COUNSELING

The Counseling Office at Dewey provides programs that promote students' mental health and overall well-being. Our professionally trained counselors receive expert guidance from the Student Welfare and Learning Support Committee (under ERPC).

Our counselors:

- Collaborate with teachers, staff, and parents to conduct regular mental health screenings for students.
- Offer support and interventions for students experiencing mental health challenges.
- Refer students at risk or diagnosed with psychological disorders to specialized services and provide ongoing coordination and care.

Students seeking support may:

- Visit the Counseling Office (Room C101)
- Contact their Homeroom teacher

Teachers, staff, and parents can also request support via:

Email:
tamly.counseling.tds.tht@thedeweyschools.edu.vn

Phone: Ext. 0478, or in person at Room C101

All personal information is treated with strict confidentiality in accordance with school policy. Parents are informed of any interventions and the ongoing support process.



UNIVERSITY & CAREER COUNSELING

The University and Career Counseling Office (UCCO), located in Room E401, is staffed by an experienced and dedicated team of counselors who understand each student. The UCCO is committed to helping students discover their strengths, explore career pathways, and choose academic majors, universities, and study destinations that align with their abilities, interests, future goals, and family circumstances.

UCCO career counselors directly teach the Career Orientation curriculum for Grades 9–12. They also provide individual, group, and family counseling to support students in developing personalized academic plans, selecting suitable majors and universities, preparing application portfolios, developing effective application strategies, and exploring scholarship and financial aid opportunities.

UCCO also connects students with universities, businesses, industry professionals, and alumni through career exploration activities, university visits, community projects, and academic competitions. All counseling services are delivered in accordance with the principles of student-centeredness, objectivity, fairness, confidentiality, and evidence-based practice.

UCCO office hours: 8:00 AM to 5:00 PM, Monday to Friday.

SPECIAL EDUCATIONAL NEEDS COORDINATOR (SENCo)

At Dewey, every student deserves an education suited to their individual abilities and needs. The SENCo supports students requiring tailored assistance by working closely with parents, teachers, and specialists to develop Individualized Education Plans (IEPs) and ensure an inclusive learning environment that allows students to grow with confidence. Beyond academics, the SENCo also helps students develop social skills, nurture self-confidence, and foster a genuine love for learning.

ACADEMIC ADVISING

Every learning journey includes both successes and challenges. Homeroom and subject teachers serve as academic advisors, providing guidance, listening, and timely support to help students overcome obstacles. Advisors offer assistance through one-on-one conversations, small-group learning sessions, or after-school enrichment activities.

LEARNING SUPPORT

To help students access comprehensive, practical, and challenging learning experiences while respecting the diversity of each individual's cognitive abilities, the school provides various forms of academic support tailored to different student needs. Guided by the principle of offering diverse learning approaches to meet the needs and learning styles of all students, the school aims to ensure equitable learning opportunities and help each student achieve their best in their own way.

The support includes:

After-school support: Year-long or short-term assistance from support teachers, depending on each student's needs.

In-class support: Differentiated learning activities and strategies provided directly by subject teachers.

Collaboration and coordination: Homeroom teachers, counselors, and UCCO staff work together to design individualized learning support plans.






Tiếng Nói Bàn Tay
TRIỂN LÃM LIÊN MÔN VĂN - TIẾNG VIỆT - NTTG LỚP 5
TỪ NGÀY 27.02 - 06.03.2026
DEWEY
BEYOND BLUEPRINT











Assessment & Report cards: Report schedule, grading scale, exam schedule and absence policy

Dewey students' academic progress is monitored and assessed across four quarters, with academic reports issued twice a year, at the end of Semester I (January) and Semester II (May). Parents can access report cards through the Edufit Parents app by selecting the globe icon (360° student) >> Academic Reports >> Periodic Reports.

The grading scale

Report score description			
Achievement levels	**Numerical score**	**Abbreviated achievement levels**	**Description**
Advanced	**3.6 - 4**	**AD**	The student independently and consistently demonstrates evidence of advanced learning and exceeds expectations in this criterion at the time of the report.
Proficient / Advanced	**3.1 - 3.5**	**PR/AD**	The student independently and consistently demonstrates advanced evidence of learning and high proficiency in this area at the time of the report.
Proficient	**2.6 - 3.0**	**PR**	The student consistently demonstrates evidence of proficiency in this criterion at the time of the report.
Emerging / Proficient	**2.1 - 2.5**	**EM/PR**	The student demonstrates proficiency in this area at the time of the report.
Emerging	**1.6 - 2.0**	**EM**	The student shows evidence of emerging understanding and needs support from the teacher to meet this criterion at the time of the report.
Novice / Emerging	**1.1 - 1.5**	**NV/EM**	The student shows evidence of emerging understanding and needs significant support in the development of this area at the time of the report.
Novice	**0.1 - 1.0**	**NV**	The student shows evidence of little understanding and needs significant support from the teacher to meet this criterion at the time of the report.

Report score description			
Achievement levels	**Numerical score**	**Abbreviated achievement levels**	**Description**
Insufficient Evidence	**0**	**IE**	Even with significant support from the teacher, the student has not shown any evidence of understanding in this criterion at the time of the report.
Not Assessed	**N/A**	**N/A**	This criterion is not being assessed at the time of the report.

Throughout the school year, general information about upcoming exams and assessments is shared with parents via the “Information” section at least one week before the exam dates. Parents can also view the school calendar and exam schedule by selecting the globe icon (360° Student) >> School Calendar, where monthly events and exams are displayed.

If a student is absent on an exam day, parents should submit a request via the Edufit Parents app under “Requests.” The school will arrange a make-up exam when appropriate, depending on the type of assessment, or inform parents in advance if a make-up cannot be offered.



Home learning

* Purpose:

- Home learning is designed to help students:
- Consolidate and master knowledge and skills;
- Develop initiative and prepare for upcoming lessons;
- Extend their thinking and apply learning in authentic contexts;
- Build positive learning habits and attitudes;
- Provide meaningful information to support continuous improvement in teaching and learning; and
- Strengthen the partnership between home and school.

* Home learning activities include:

- Completing unfinished classwork;
- Practice and reinforcement activities;
- Preparation for upcoming lessons; and
- Creative and interdisciplinary learning tasks.

* Students' home learning time varies by subject and grade level:

- Elementary school (ES): About 3–5 hours per week, depending on grade level. A maximum of 4 subjects (including reading) may be assigned homework per day.
- Middle & High School (MHS): About 8–12 hours per week, depending on grade level. A maximum of 3 subjects (including reading) may be assigned homework per day.



* Expectations for students:

- Complete all homework independently; plagiarism or having others do the work is not allowed.
- Manage time effectively and avoid leaving work to the last minute or spending too much time on a single subject.
- Communicate with teachers if experiencing difficulties with any assignment.
- Submit all homework on time.
- If unable to submit homework on time for a valid reason, inform the teacher of the reason, propose a new deadline, and meet the revised due date.











* Expectations for parents:

- Encourage students to complete all home assignments independently and submit them on time.
- Avoid doing homework on behalf of the student; instead, remind them to proactively discuss it with their teacher the following day.
- Reinforce the importance of self-discipline and responsibility in completing homework.
- Inform the teacher of any challenges the student encounters while doing homework.

Academic Honesty

Academic honesty is a fundamental principle of education and a responsible choice that fosters trust among members of the school community. It provides the foundation for ethical decision-making and conduct in the creation of legitimate, authentic, and honest academic work. At The Dewey Schools, academic honesty emphasizes honesty and ownership of one's own work.

* Student Responsibilities

Students are at the center of the learning process and play an active role in building and maintaining a culture of academic honesty. Students are expected to:

- Read, understand, and comply with the school's Academic Honesty Policy and the specific requirements established by individual teachers and subject areas;
- Sign the Student Declaration of Academic Honesty;
- Complete all assignments, assessments, and examinations honestly, relying solely on their own knowledge, abilities, and efforts;
- Properly acknowledge and cite all sources, ideas, data, images, computer code, and creative works used in their academic work;
- Refrain from receiving unauthorized assistance from peers, family members, tutors, essay-writing services, repositories of model assignments, document-sharing websites, or artificial intelligence (AI) tools unless explicitly permitted by the teacher;
- Refrain from assisting, facilitating, or enabling other students to engage in academic dishonesty (for example, allowing others to copy work, sharing examination questions, or providing answers);
- Accurately represent their own contributions and those of other group members in collaborative assignments and projects;
- Use the internet and social media responsibly, recognizing that information shared online may leave a permanent digital footprint and be widely disseminated;
- Report suspected or observed breaches of academic honesty to a teacher or coordinator; and
- Cooperate fully and honestly in any investigation of suspected academic dishonesty, regardless of whether they are directly involved.



* Parent/Legal Guardian Responsibilities

Parents and legal guardians play an important role in reinforcing students' understanding and practice of academic honesty at home. Parents and legal guardians are expected to:

- Become familiar with, support, and uphold the school's Academic Honesty Policy and related regulations;
- Sign the Parent/Legal Guardian Declaration of Academic Honesty;
- Support students in understanding what constitutes academic dishonesty and its consequences;
- Refrain from completing, excessively editing, or otherwise producing assignments or projects on behalf of students;
- Help students develop effective study plans and time management skills to complete assignments on time, thereby reducing pressures that may lead to academic dishonesty;
- Provide only truthful and authentic information, documentation, and supporting evidence when requesting the school to consider special circumstances (for example, requests for learning support or consideration of extenuating circumstances);
- Promptly report to the school any known or suspected breaches of academic honesty involving their child or another student; and
- Cooperate with the school during any investigation or resolution of academic honesty cases when requested.







Regulations & behaviors

Safe learning environment

At The Dewey Schools Tay Ho Tay, ensuring a safe, high-quality learning environment is built on strict compliance with Vietnamese law and the integration of international best practices. Key focus areas include:

1. Child protection

The school has issued a Child Protection and Safeguarding Policy and Code of Conduct, and provides annual training for all staff, teachers, and employees.

All personnel working on campus (including full-time, part-time, collaborators, vendors, and contractors) are required to sign a Child Protection Commitment before commencing work.

The Designated Safeguarding Lead (DSL) Team is responsible for developing and implementing child protection policies, procedures, and practices. The DSL also serves as the main contact for any concerns regarding student welfare.

Details of the Child Protection and Safeguarding Policy can be found in the Policies & Procedures section on the Edufit Parents app.

For any student safety concerns, please email: dsl.tht@thedeweyschools.edu.vn

2. Anti-bullying

The school enforces a strict zero-tolerance policy against bullying in all its forms.

Anti-bullying guidelines are communicated to teachers, staff, and other stakeholders, while students are provided with information on how to seek support when needed.

For full details, please refer to the Anti-Bullying Policy under the Policies & Procedures section on the Edufit Parents app.

3. Emergency evacuation and lockdown

In the event of a fire or emergency, the alarm system will be activated and the entire school will follow evacuation procedures that are regularly practiced.

Emergency exit maps are visibly posted in all classrooms and hallways.

Each year, the school conducts:

+ Two fire drills
+ One lockdown drill



4. Security and access control:

The security system includes 500+ surveillance cameras, FaceID entry gates, and 24/7 on-site guards.

Parents or authorized guardians must register and use a school-issued ID card for student pick-up and drop-off.

Visitors are required to check in at the main gate and obtain a visitor badge.

Student drop-off and pick-up regulations:

+ Drop-off/pick-up times: 7:00 AM and 4:05 PM (for students not using the school bus).
+ Students may stay in the playground until 5:30 PM, then will be supervised in the library until 6:00 PM
+ Late pick-up service (with fee) is offered from 6:00 to 7:00 PM

Parents are responsible for their child's safety outside the designated drop-off and pick-up times.

5. Health

- **Nurse office**

- The nurse office is open Monday through Friday, 7:00 AM to 6:00 PM, to deliver first aid and respond to any health incidents on campus.
- The nurse office is fully equipped with essential medicines and medical supplies in accordance with the list regulated by the Hanoi Department of Health.
- Should a student need to leave school due to illness, parents will be notified to arrange pick-up. In urgent situations, a staff member will escort the student to the nearest medical facility.



● **Student health information**
- Parents need to provide complete and up-to-date medical records, including medical history, allergies, and immunization details.
- Incomplete or delayed updates may limit the school's ability to provide appropriate care and ensure student safety.

● **Annual health check**
- Students receive a comprehensive health examination once per year at the beginning of the school year, following guidelines from the Ministry of Education and Training and the Ministry of Health.
- A hard copy of the results is sent to every student.

● **Health insurance**
- The school purchases mandatory health insurance for all students as required by government regulations. The insurance fee is collected together with the annual tuition.

● **Medical incidents, illnesses, and emergencies**
- Minor cases: The school nurse will provide care and notify parents through the Edufit Parents app.
- Serious or emergency cases: The school will contact parents immediately and escort the student to the nearest hospital (or a facility specified by the parents).

● **Infectious diseases**
- Students diagnosed with an infectious disease must remain at home until they have recovered.
Before returning to class, students must report to the Nurse Office for clearance.

● **Student medication at school**
- Parents who request that their child take medication during the school day must complete an Authorization for Medication Administration form at the Parent Support Office or submit the request to the Nurse team through the communication function in the Edufit Parents App. Medication may be delivered directly to nurses, placed in the student's school bag, or handed to the school bus monitor for delivery to the Nurse Office.

● **Smoke-free environment**
- Smoking, including the use of e-cigarettes, is strictly prohibited on campus. This policy applies to all students, parents, visitors, teachers, and staff.

● **Physical & extracurricular activities**
- Student safety is always the school's top priority with careful supervision in every activity.
- Parents may opt out for activities they consider unsuitable for their child.
- By granting permission, parents acknowledge the potential risks involved and agree to cooperate with the school in ensuring their child's safety.

6. Nutrition

The school is committed to providing students with a safe, nutritious, and balanced diet. Menus are planned according to the standards of the National Institute of Nutrition and with guidance from a professional nutritionist, supporting students' healthy and well-rounded development.

Menus are planned to include at least 10 nutrient groups each day, with an 8-week rotation to ensure variety and balance.

All food supplies are strictly controlled for origin, quality, and expiration dates. The entire process from preparation to cooking, serving and sample retention is carried out meticulously, following food safety and hygiene regulations.



Expected behaviors



At The Dewey Schools, **"Expected behaviors"** refer to the conduct, attitudes, and manners that the school expects each student to demonstrate both in the classroom and in shared activity areas. They serve as a foundation for students to develop good habits, cultivate a sense of discipline, and contribute to a safe, respectful, and compassionate learning environment.

Complying with these expected behaviors not only supports students' holistic development in terms of knowledge, skills, and personal qualities but also nurtures the school's core values, including respect, responsibility, integrity, collaboration, and creativity.

Students who exhibit a behavior 3 times or more per month will be subject to disciplinary measures according to the school regulations.

Students at The Dewey Schools are expected to:



Comply with Vietnamese laws and actively help prevent social wrongdoings.



Follow all school rules and regulations for students.



Strive for academic excellence, make the most of learning opportunities, and work toward achieving school expectations.



Maintain proper appearance:
Wear the correct uniform and keep hair neat, clean, and appropriate for the learning environment.



ATTITUDE AND CONDUCT

- Show respect and courtesy to parents, teachers, and elders; be friendly and polite with friends.
- Always use appropriate language and actions, demonstrating politeness and respect to everyone.
- Show integrity in words and actions.
- Maintain regular attendance and punctuality.
- Wait for your turn and avoid pushing or taking others' space.
- Do not bring outside food or drinks into the school; avoid eating snacks in classrooms and public areas.





COMMUNITY RESPONSIBILITY

- Protect the environment, conserve resources, prioritize using recyclable products, and minimize single-use plastic waste.
- Care for and protect school property; do not use school property without permission.
- Keep the learning environment clean, safe, and orderly.
- Respect the rights and belongings of others.
- Report to a teacher or staff member if you notice unsafe behavior, hazards, or someone in danger.

Uniform regulations



Purpose

- The uniform policy specifies what students are required to wear at school.
- The uniform policy aims to promote responsibility, honor, and pride in the school, foster equality among students, and contribute to a professional, culturally aware learning environment.

School commitment

- 100% of students are expected to wear the school uniform, except on days of extreme weather conditions.
- Teachers and staff consistently model compliance with the uniform policy.
- The policy ensures an equal, safe, and professional school atmosphere.

Scope

- This document regulates the students' wearing uniforms at The Dewey Schools (hereinafter referred to as "the school").

Applicable subjects

- The uniform policy applies to all students of The Dewey Schools.

Student uniform requirements

Uniform	Boys	Girls
Summer uniform	Long-sleeved or short-sleeved polo shirt + uniform pants/shorts + shoes/sandals	Long-sleeved or short-sleeved polo shirt + uniform skirt/pants/shorts + shoes/sandals
Winter uniform	Long-sleeved or short-sleeved polo shirt + gile sweater + sweatshirt jacket + uniform pants/shorts + socks/thermal pants + shoes/sandals	Long-sleeved or short-sleeved polo shirt + gile sweater + sweatshirt jacket + uniform skirt/pants/shorts + socks/thermal pants + shoes/sandals
Physical Education (PE) uniform	During PE classes, students are required to wear the PE uniform and sports shoes. (In winter, students can wear a sweatshirt jacket over the PE uniform.)	
Events /extracurricular activities	Students wear the school uniform or other attire as specified for the particular event/theme.	

Note: Shoes, sandals, socks, and thermal socks are not included in the uniform set provided by the school. Parents/students should prepare these items according to the school's regulations.



Uniform schedule

- Students must wear the school uniform **from Monday to Friday.** (Skirts or shorts shorter than 5 cm above the knee are not permitted.)
- **On the last Friday of each month,** students may wear casual clothing, provided it is appropriate for the school setting (no skirts or shorts shorter than 5 cm above the knee).

Other notes:

- Students must not wear age-inappropriate makeup or jewelry, crocs, flip-flops, or roller-skate shoes.
- Students are not allowed to participate in PE classes if they are not wearing the PE uniform.
- On days with PE lessons, students can wear the PE uniform for the entire day.
- Students who violate the uniform regulations will be subject to the following procedures:
  - Students in violation must go to the library, where they will be monitored by the supervisors, and the Parent Support team will contact parents to bring the proper uniform.
  - Once the student is wearing the correct uniform, they may return to class.
  - If parents are unable to bring the uniform to school for any reason, the school will provide a temporary uniform. After the last lesson of the day, the student must return the borrowed uniform to the school.
  - Repeat violations may result in consequences depending on the severity and frequency of the infractions.
  - If a student fails to improve after disciplinary measures, long-term consequences may include loss of monthly or yearly student awards, records of misconduct in the Ministry of Education and Training database, or temporary suspension.
  - Students are not required to wear the school uniform when the temperature is 13°C or lower or when the Department of Education issues official guidance regarding student attire during cold weather. In such cases, students may wear their own warm, appropriate clothing suitable for a school environment.



Personal belongings and valuable items regulations

- The school has implemented suitable measures to ensure the security of shared property on campus. However, students are responsible for managing and safeguarding their personal belongings.
- To avoid potential risks, students are advised not to bring high-value items, large amounts of money, or items with special sentimental or personal significance to school.
- The school is not responsible for compensating for any personal belongings that are lost, misplaced, or damaged.







Lost & Found

- The school has set up two Lost & Found cabinets on the 1st floor of Building C, next to the Nurse office. These cabinets store students' items that have been forgotten or found on campus. If an item is lost, students and parents may visit this area to retrieve it.
- To minimize loss, students are encouraged to clearly label their personal belongings with their name and class and to practice responsibility in taking care of their items. While the school is not responsible for lost items, we will always provide maximum support to help students find and retrieve them.
- At the end of the school year, all remaining items in the Lost & Found will be collected and donated to charitable organizations supporting children in need.

Bringing food to school regulations

To ensure food safety and maintain cleanliness on campus, the school does not encourage parents or students to bring outside food or beverages to school.
In case parents need to bring outside food for their child, please follow the regulations below:



CASE 1

Parents bringing food to school: Parents need to complete the Request to bring food to school form (available in the Edufit Parents App >> 360° Student >> Policies & Procedures >> Forms) and submit it to the Parent Support Office.

CASE 2

Students bringing food to school: Before students bring outside food, parents must submit a registration through the Edufit Parents App (Message section).
The registration must clearly state that the family takes full responsibility for food safety when allowing their child to bring outside food to school.





NOTES

- If more than one parent in the same class wishes to bring food, the class parent representative may register on behalf of all parents.
- Parents are fully responsible for food safety and any issues that may arise from the student consuming food brought from home.
- To maintain a safe and clean learning environment, parents are requested not to organize in-class parties. For any special occasion requiring food service, parents should contact G-Coffee for support.

Library:
Rights and responsibilities

Dewey Tay Ho Tay Library opens during the following hours:

Opening hours

7:00 AM – 6:00 PM on school days, Monday to Friday.

Library website:

Students can search for books at:
https://libtht.thedeweyschools.edu.vn/

The library is a space for learning and exploring knowledge, where students are encouraged to develop reading habits, research skills, and independent study in a friendly and respectful environment. To maintain a safe, orderly, and effective space, the school has established Library Regulations to guide students and parents in using the library properly. These regulations help students protect shared resources, maintain a pleasant reading environment, and foster a culture of reading, responsibility, and community awareness. The school encourages all students to follow these rules and treat the library as a "house of knowledge," where everyone can learn, grow, and nurture a passion for reading.

Parents can view the full regulations in the Edufit Parents app under **360° Student >> Library >> School library regulation at Dewey**



Technology and personal device use regulations

The Dewey Schools recognizes that access to technology within the school environment provides students with valuable opportunities to learn, engage, communicate, and develop essential 21st-century skills for future study, work, and citizenship. The school is committed to helping students strengthen their communication and technological competencies in a responsible manner.





REGULATIONS ON THE USE OF PERSONAL DEVICES

- Students may be granted permission to use personal electronic devices at school. For personal devices such as laptops or tablets, the school sets regulations based on curriculum needs and/or access to information.
- Students may only use personal devices during lessons for learning purposes and under the guidance or instruction of their teachers.
- Personal devices must not be used for non-learning purposes, such as gaming, listening to music, watching videos, or accessing social media platforms (Facebook, TikTok, Instagram, etc.) while on campus. They also must not be used outside class time in areas such as the library, hallways, playground, or canteen.
- Students must follow teachers' instructions to turn off or put away the devices when not in use. All devices must be set to silent mode. Students are responsible for safeguarding their devices or storing them in designated areas as directed by teachers.
- Staff and teachers are responsible for monitoring and reminding students to follow the rules regarding personal electronic device use.
- Students may not use personal electronic devices during assessments or tests unless specifically authorized by a teacher or staff member.
- Students may not capture, upload, or publicly share photos or videos of anyone on campus or on school buses without permission.
- Violations of these rules will be handled according to the school's regulations on handling disciplinary cases.
- Any staff member observing a student not following these regulations will record a Level 1 disciplinary violation. Every three Level 1 violations escalate to a Level 2 violation. Every three Level 2 violations escalate to a Level 3 violation.

Policy on the responsible use of mobile phones:

1. Students are allowed to bring mobile phones to school.
2. All middle and high school students must hand in their phones to the homeroom teacher during the first homeroom period of the day.
3. Phones will be kept in the homeroom until the end of the school day.
4. Students will get their phones back at the end of the school day.

Rationale:

Research shows that mobile phones are a major source of distraction in class and on campus.

Distractions may include accessing inappropriate websites, recording videos or taking photos of other students, or looking up test answers online. In addition, students may lose or misplace their phones at school, which can disrupt both students and staff as they search for the missing devices.

Transportation & Security

School bus service



- The school offers an optional bus service depending on availability and parental demand. Service will be confirmed once parents have completed payment and the school can arrange an appropriate route for the student.
- For students who have completed registration and payment, the school will provide details of the bus route and assigned bus monitor via email and/or the Edufit Parents App.
- Parents must register their child's authorized pick-up persons through the Edufit Parents App. The bus monitor will release the student only to individuals included on the list of authorized pick-up persons registered by the parents.
- Parents can access their child's bus information by navigating to: **Edufit Parents App >> 360° Student >> Services >> Bus.**
- At least two days before the student's first day of school, the assigned bus monitor will call and/or text parents with details about the bus route, pick-up/drop-off point, and schedule. Parents are asked to reply to the monitor upon receiving this information.

To ensure absolute safety for students and to help the bus service operate on time and efficiently, the school has established the following rules and guidelines for both parents and students:

* Morning pick-up:

- Parents should bring or remind their child to arrive at the pick-up point at least 5 minutes before the scheduled time and sign the attendance sheet as required.
- If the student is not at the pick-up point on time, parents must notify the bus monitor and arrange for their own transportation to school.
- If a student is late three (03) times within a month, the school reserves the right to review and temporarily suspend the student's bus service.

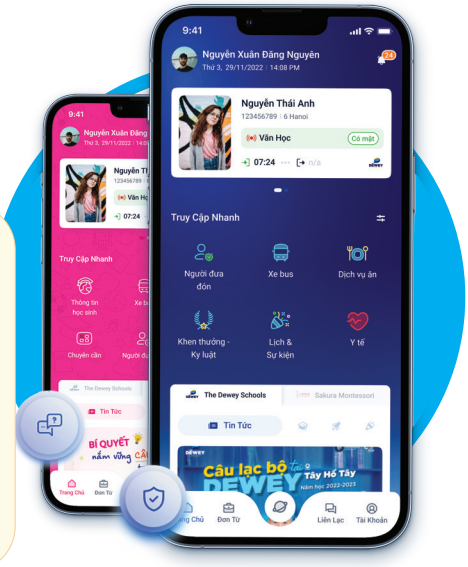


* Afternoon drop-off:

- The school bus will depart on time according to the schedule provided to parents. If a student is not present at the school bus lobby at the scheduled departure time, parents must arrange to pick up the student at school.
- Parents/authorized guardians must arrive at the drop-off point at least five (5) minutes before the scheduled drop-off time and sign the attendance sheet as required.
- If no parent/guardian is present at the drop-off point, the bus monitor will return the student to school on the school bus, notify the parent/guardian, and hand over the student to the Parent Support Team with written confirmation. If supervision beyond the scheduled drop-off time or a return trip to school becomes necessary, parents will be notified of any associated costs in advance, and the fee will be agreed upon for each situation.
- If a student/parent is late three (3) times within a month, the school reserves the right to review and suspend the student's bus service.

Requesting changes to bus service via Edufit Parents App

Parents can use the Edufit Parents app **(360° Student >> Services >> Bus)** to request bus leave, register/cancel the service, or make changes to an existing bus registration.



Bus safety guidelines for students

Parents are kindly asked to remind their child to follow all bus safety rules, including arriving at the pick-up/drop-off point on time, always wearing a seat belt while the bus is moving, keeping order inside the bus, avoiding eating or drinking (except water), and following the instructions of the bus monitor at all times.

The school does not provide support in the following cases:

- Requests for the school bus to drop a student off at another student's home.
- Temporary changes to the pick-up/drop-off point due to the absence of an authorized guardian.
- Parents or family members accompanying students on the bus.
- During the first month of the school year, pick-up/drop-off times may be adjusted to accommodate actual traffic conditions.
- Parents may register up to four (04) authorized guardians for student pick-up in the Edufit Parents App. The bus monitor will not allow the student to leave with anyone whose name is not on the registered list.

For full details of the school bus service regulations, please refer to the Regulation on bus service at Dewey.







Late arrival and absence procedures

Daily attendance is a required practice at The Dewey Schools to ensure accurate student management, absolute safety, and a consistent learning environment. Attendance helps the school:

- Confirm each student's presence for safety throughout the school day.
- Quickly identify absences, contact parents to verify reasons, and provide necessary support.
- Reinforce discipline, punctuality, and a sense of responsibility in students.
- Provide important data for teaching, attendance evaluation, and learning support.

Students' attendance is recorded through the school's Face ID system. If a student is not present in class, staff will follow two steps depending on the situation:

- Student has Face ID data recorded at school: The teacher verifies the student's location with the relevant departments and updates the information in the system.
- Student has no Face ID record, no absence request submitted, and the teacher is unaware of the reason:
  a. Homeroom teacher, Assistant teacher, or Registrar staff will call the parents via IP phone for verification.
  b. If parents do not answer after three attempts, the record will note "No response."
  c. After reaching the parents, homeroom teacher/Assistant teacher/Registrar staff must record the reason for the absence or delay in the "Notes" section of the attendance system.



All attendance results are updated in the school's online attendance system and class attendance sheet. Reasons for absence or late arrival must be clearly recorded in the "Notes" field. If parents cannot be reached, the teacher must clarify the status (for example, "No response" or "Unable to contact").

Visitor access policy

To ensure the safety and security of all students and staff, the school has implemented a visitor management procedure designed to control entry and exit at the school gates. This process helps maintain order, protect students, and create a safe and positive learning environment.

Upon arrival, all visitors must register their information with the security staff at the school gate.

The security staff will verify the visitor's purpose with the relevant school staff or department.

- If the visit is approved, the visitor will **complete the check-in process and be issued a visitor badge.** Security personnel will raise the vehicle barrier for cars or direct motorcycle riders to the designated parking area.
- If the visit is not approved, the visitor **will not be allowed** to enter the school premises.

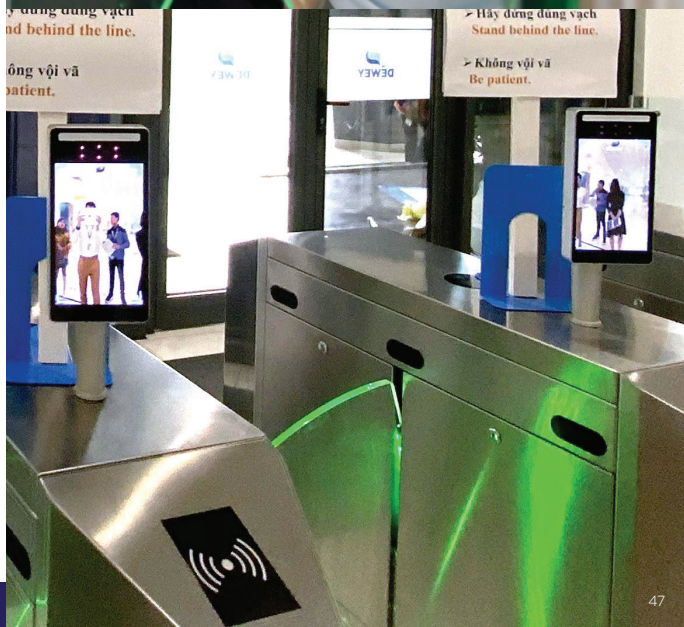
Once on campus, visitors will be received and assisted by the relevant staff member. Visitors must wear their visitor badge at all times while on campus and may move around the campus only when accompanied by a member of the school staff.

Before leaving, visitors should check out with the security staff.

Compliance with this procedure is an important part of maintaining a safe and orderly school environment and is considered a shared responsibility among all members of the Dewey community.







Code of conduct for Parents and Visitors

1. Dress code
Wear neat, respectful, and modest attire appropriate for a school setting, including during daily drop-off and pick-up.

2. Communication and conduct
Communicate politely and treat students, teachers, staff, and others with respect. Do not use offensive, threatening, or discriminatory language or gestures, shout at others, provoke confrontations, or engage in violence.

3. Campus access and student drop-off and pick-up
Follow the school's registration, identity verification, and access card procedures. Drop off and pick up students at the designated times and locations, and follow traffic and parking instructions. Enter classrooms and other teaching and learning areas only with the school's permission.



4. Raising concerns and resolving issues
Share feedback and concerns through the school's official communication channels in a spirit of cooperation. For issues involving other students, contact a teacher or the relevant department to work toward a resolution. Do not question, discipline, or pressure students on your own initiative.

5. Privacy and images
Respect the personal information and images of students, parents, teachers, and staff. Do not record private conversations without permission or share others' information or images without appropriate consent, unless otherwise permitted by law. Follow the school's photography and filming guidelines at school events.

6. Safety and shared spaces
Keep shared spaces clean, protect school property, and maintain order. Follow safety and fire prevention instructions. Smoking, vaping, and using alcohol or other intoxicating substances are prohibited on campus. Do not visit the school while intoxicated or bring dangerous items or prohibited substances onto campus.

7. Cooperation and implementation
Parents are responsible for sharing these rules with family members and anyone authorized to drop off or pick up students. If inappropriate conduct occurs, the school will issue reminders, request changes, and discuss concerns privately when necessary. In cases of noncooperation or risks to safety and order, the school may temporarily restrict visits, arrange an alternative meeting format, or make suitable student handover arrangements, ensuring students' safety and a respectful environment.







Health & Medical services

Regulations on student health and medical care at school

Procedures for health & medical reporting:

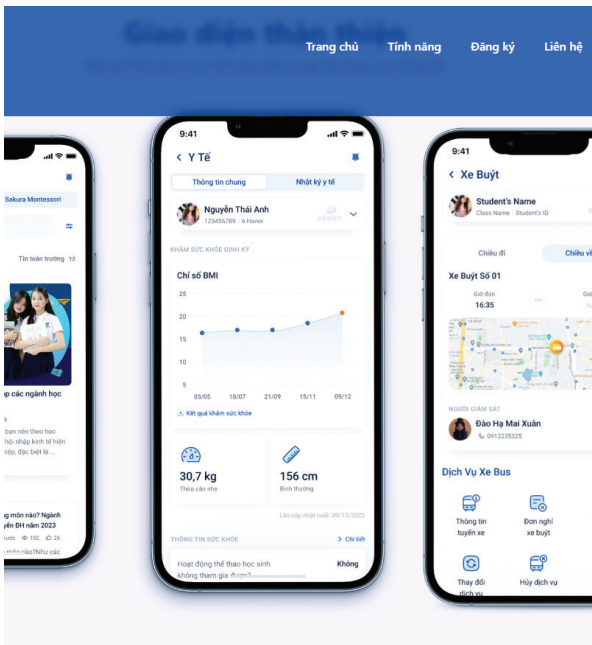
- Parents are responsible for keeping their child's health information up to date. Parents should update or supplement their child's health information whenever there are any changes by sending a message to the Nurse team via the Edufit Parents App or by completing the Health Information Update form sent via SSM at the beginning of the school year.

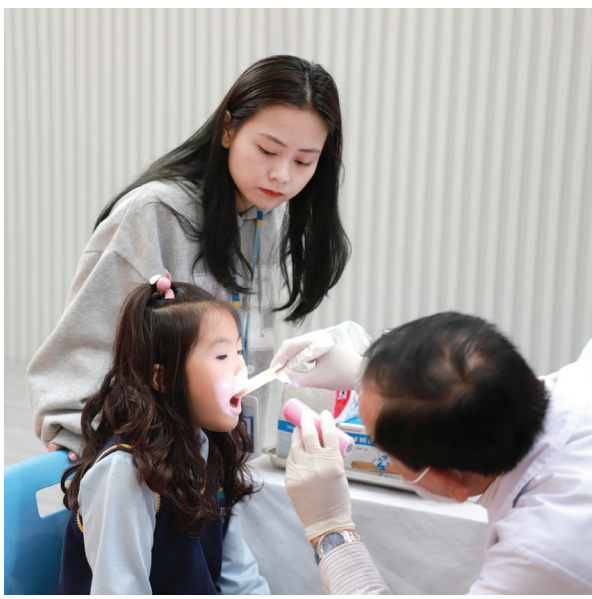
- For students with medical conditions requiring emergency or preventive medication at school (e.g., asthma, mild epilepsy, allergies, etc.), parents must bring the child's medical records, prescriptions, and preventive medicine to the Nurse office for guidance and support.

- Parents must inform the school through the Edufit Parents App if their child is suspected or confirmed to have a contagious disease.

- If a student is sick, has a fever, or shows symptoms of a contagious illness, parents must keep the child at home until they have fully recovered or all symptoms have cleared before sending them back to school.

- Parents must inform the Nurse office of the student's health condition and the expected date of return to class.





Regulations on using medication at school:

• **Case 1:** Parents who wish for their child to take medication during school hours must fill out the Medication Authorization Form (available at the Parent Support office or Nurse office), attach the doctor's prescription, and provide the labeled medication in a sealed bag.



• **Case 2:** If a situation arises where a student needs medication not provided by the family, the nurse will contact the parents to inform them of the student's condition and request consent before administering any medicine. If the parent cannot be reached, the nurse will provide medication from the list approved for school use by the Hanoi Department of Health and will update the information on the Edufit Parents App to keep the parent informed.



Nurses will contact parents in the following situations:

• Students experience a serious scrape, sprain, injury, fever, vomiting, or other health issues that prevent participation in school activities.

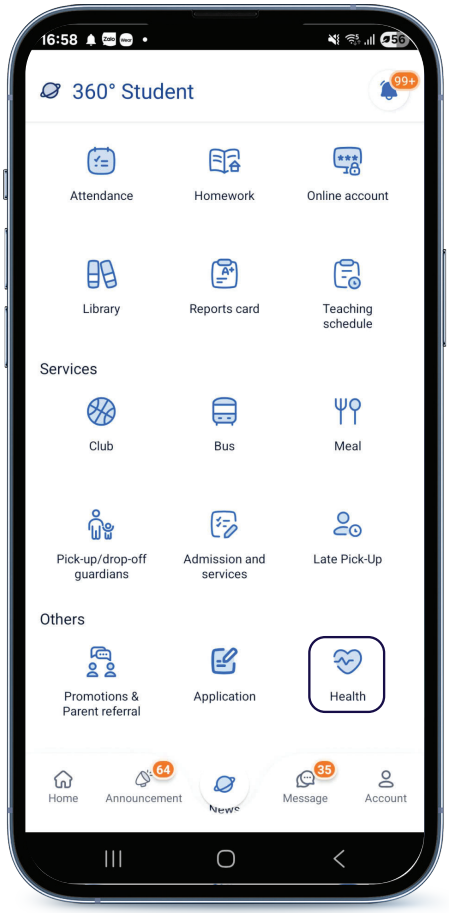
• Students visit the Nurse office with symptoms such as headache, stomachache, or fatigue that do not improve after resting, or visit more than twice in one day.

• Students show signs of an infectious illness (e.g., Covid-19, conjunctivitis, chickenpox, measles, influenza A or B, etc.).

• Students require medication to be administered by the Nurse office.

Note: For minor issues such as mild scrapes, mild fatigue, or minor stomachaches, the nurse will only update the information on the Edufit Parents App without making a direct call.

Parents can check all updates in:

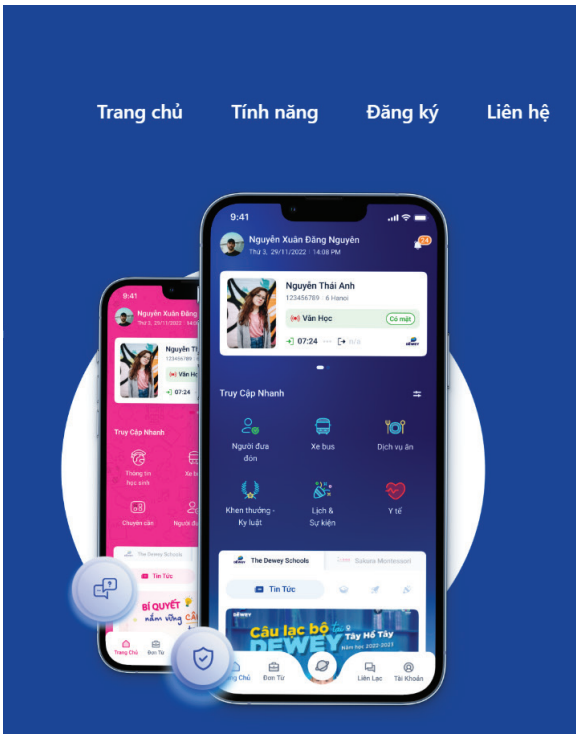


EDUFIT PARENTS

Edufit Parents

- **360° Student**
- **Others**
- **Nurse**

Parent–School Communication



Guidelines for parent–school communication (general updates, teacher contact, concerns/complaints, etc.)

Communication channel

Dewey believes that regular communication between parents and the school is essential to ensure the best learning experience for students. Parents are therefore required to provide updated details of their home address, email, phone numbers, and emergency contacts. The school will verify this information at the beginning of each school year. If there are any changes, parents are encouraged to inform the school immediately.

Authorized guardian

If parents will be out of town or otherwise unavailable for 24 (twenty-four) hours or more during the school day, they must notify the school in writing and provide:

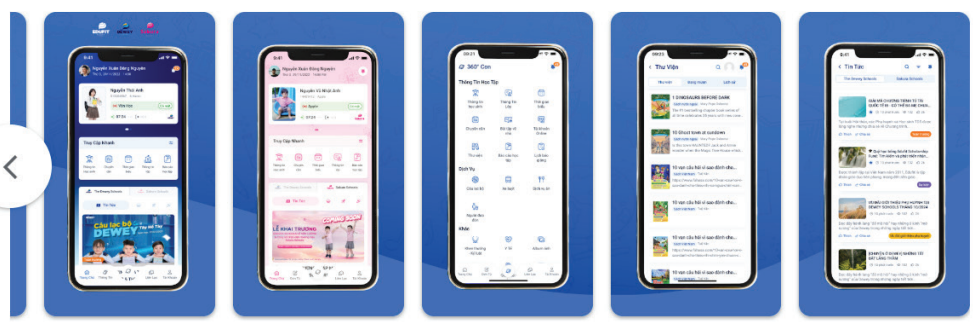
The phone numbers (including temporary numbers) of both parents at their workplace, during travel, or temporary residence; and

The phone number of the student's authorized guardian during the parents' absence.

The authorized guardian will assume full responsibility for the student's education, health, and welfare. The guardian must be authorized to sign all documents and make decisions on behalf of the parents. The school expects that all communications regarding the student sent to the guardian will be promptly relayed or reported back to the parents.

Edufit Parents

To provide parents with an easy way to communicate with teachers and stay updated on students' progress, the school has developed the Edufit Parents App – an online portal dedicated to parents. Relevant information such as students' timetables and school calendars, general school announcements, classroom activities, daily academic reports (if any), and weekly comments from homeroom teachers will be sent to parents through this application.



App support

Website

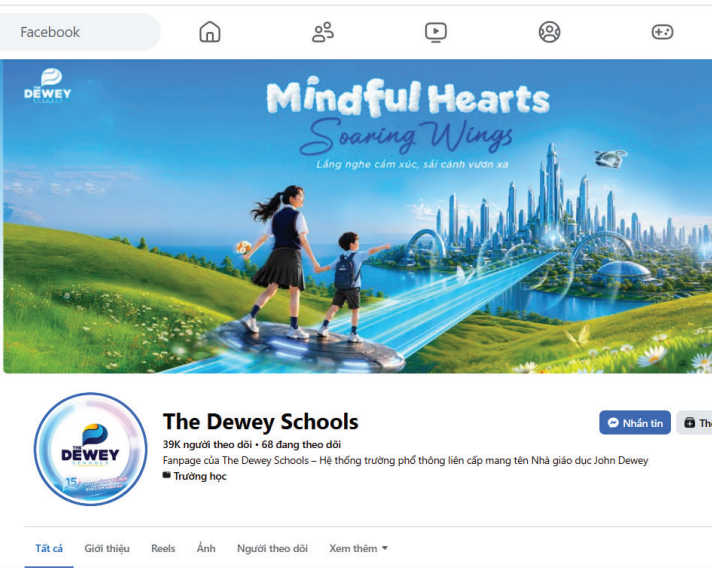
The school website serves as the official information channel, where parents can find an overview of the school, its facilities, teaching staff, curriculum, and more.

Website:
https://thedeweyschools.edu.vn/co-so/dewey-tay-ho-tay/



Facebook

The Dewey Schools' Facebook page is a place where the school shares photos and videos of students, and celebrates those who achieve outstanding results in both local and international competitions. The school captures images and videos of school events and retains the right to use them for school-related activities and promotional purposes. Parents are encouraged to reach out directly to the school with any questions, feedback, or concerns, and are kindly asked not to post unverified information on social media.



Facebook page:
thedeweyschools

Gift policy

The greatest reward for teachers and staff at The Dewey Schools is the growth and development of their students. On holidays and special occasions, teachers and staff are not permitted to accept money or gifts from parents, except for greeting cards or small handmade items created by students.



Parent inquiries:

The school has established a quick and effective channel for receiving information from parents, thereby strengthening the parent-school collaboration and contributing to a positive learning environment. Parents can submit requests, suggestions for improvement, or complaints through the following channels:

1 **Edufit Parents App**

2 **Phone: 024.7108.8998**

Press 1 Parent support	Press 4 Medical services
Press 2 Operations	Press 5 Admissions
Press 3 Academics	Press 6 Tuition receipt

3 **In person: Parent Support office**

Once information is received from parents, the school will review it according to the established procedure and provide a full response to parents via Edufit Parents App.

Other support channels:

Counseling Office
024.7108.8998
ext: 0478

University & Career Counseling Office
024.7108.8998
ext: 0390

DSL, Safety & Environment Committee
024.7108.8998
ext: 0320

Library
024.7108.8998
ext: 0332

Parent Support Office
024.7108.8998 - Press 1

Operations Department
024.7108.8998 - Press 2

Registrar Department
024.7108.8998 - Press 3

Nurse Office
024.7108.8998 - Press 4

Admissions
024.7108.8998 - Press 5

Accounting Department
024.7108.8998 - Press 6

Dewey Parent Association (DPA)

The Parent Association is an essential part of the school community, helping to strengthen the connection between families, the school, and the wider community. At Dewey, the Parent Association is called the Dewey Parent Association (DPA). Following the guidelines of the Council of International Schools (CIS), DPA does not involve itself in governance or academic decisions but works to support the school in the following areas:

- **Community connection:** Fostering an environment of engagement, sharing, and collaboration among parents, while promoting multicultural values and international-mindedness.
- **School support:** Assisting in the organization of school events, extracurricular activities, and celebrations to enrich students' learning experiences.
- **Student engagement:** Encouraging and motivating students in their academic efforts and personal growth.
- **Communication bridge:** Serving as an open and constructive channel between parents and the school to enhance the quality of educational services.









Through their positive contributions, the school believes that the DPA will help foster a friendly, cooperative, and sustainable school community, where every student can thrive in an internationally nurturing and compassionate learning environment.

Dewey Student Council (DSC)



Overview:

The Dewey Student Council (DSC) is a representative body through which students participate in school life and work collaboratively with the school leadership, staff, teachers, and parents for the benefit of the school and the student community.













**Photos of the DSC for the 2025–2026 school year. Photos of the 2026–2027 DSC will be updated in September 2026.*

Objectives:

DSC aims to:

- Provide students with opportunities to share their views and ideas with the school leadership, parents, and teachers;
- Foster students' sense of ownership of the school and student activities;
- Develop members' communication, teamwork, planning, and organizational skills;
- Empower students to lead and take responsibility for their own projects, enabling them to achieve the greatest possible success; and
- Contribute to policies and initiatives that enhance the school environment.

Role:

DSC represents the student voice while strengthening connections between students and the school. Although DSC sets its own goals on a regular basis, all of its goals are intended to:

- Strengthen communication among students, the school leadership, staff, teachers, and parents;
- Promote an environment that supports educational and personal development;
- Foster friendship and mutual respect among students;
- Support the school leadership, staff, and teachers in the ongoing development of the school; and
- Represent students' views on matters that affect the student body.















DEWEY TAY HO TAY

Lot H3-LC, Tay Ho Tay Urban Area,
Xuan Dinh Ward, Hanoi

024.7302.2288

info.tht@thedeweyschools.edu.vn